

**South Carolina Anesthesiology Assistant Committee Meeting Minutes/Motions**  
**2:00 p.m. October 24, 2024, WebEx Meeting**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Columbia, South Carolina**

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The meeting was held in accordance with the Freedom of Information Act by notice emailed to The State newspaper, Associated Press, WIS-TV, and all other requesting persons, organizations, or news media. In addition, notice was posted on the Board's website and on the bulletin board located at the main entrance of the Kingstree Building where the Board office is located. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated. The meeting was held via videoconference and the public who wished to attend could email [medboard@llr.sc.gov](mailto:medboard@llr.sc.gov) for login instructions.

**COMMITTEE MEMBERS PRESENT:**

Jennifer Root, MD  
Victoria Pollard, DO  
Stephen Goodwin, AA  
William Brown, III, MD  
Jennifer Moon, AA  
Stephen Gardner, MD  
Stephen Price, AA

**S.C. DEPARTMENT OF LLR STAFF PRESENT:**

Candace Parnell, RCP Program Administrative Assistant  
Robynn Devine, Program Coordinator  
Jessica Beise, Board Executive  
Bob Horner, Advice Counsel

**REPORTED BY:**

Tina Behles, Court Reporter, Capital City Reporting, LLC.

**Meeting called to order at 2:04 p.m.**

**Review and adoption of agenda.** Motion to approve the agenda; seconded. Motion carried.

**Review Committee Structure and Expectations.**

Dr. Root reviewed the SC Code of Law 40-47-1225, terms of the members are for four years and until their successors are appointed and qualified. The committee is required to meet two times yearly and when necessary. SC Code of Law 40-47-1230, the duties and obligations of the committee including recommendations, qualifications, and regulations.

**Election of Officers.**

Motion to elect Dr. Root as Chair, Stephen Price as Vice Chair, and Jennifer Moon as Secretary. Motion seconded; motion carried.

**Promulgation or Revisions of Regulations.**

**Establishment of Ethical Standards of Practice.**

The committee reviewed 81-60 of the Regulations covering the principals of ethical standards of practice. The suggestion was made to implement the same verbiage with changes from the RCP Regulation (81-204) for the Anesthesiologist Assistants.

**CME Requirements.**

Currently, there are no CME requirements for the Anesthesiologist Assistants. The committee has suggested to have a set number of CME's bi-annually during the renewal phase to include prescribing and monitoring aside from the 50 required nationally with an additional 8 hours of Advanced Resuscitative Techniques.

**Forms, Fees and New Business.**

The committee discussed the various forms including the change of sponsorship and protocol forms with the required supervising signatures. SC Code of Law 40-47-1255 states the scope of practice protocol must be signed by all supervising anesthesiologists and assistants and must be on file at all practice sites. If there is a change, a new protocol must be in place.

**Review and Approval of 2025 Committee Meeting Dates.**

The committee is required to meet twice per year with April 24, 2025 and October 23, 2025 dates proposed. Motion to accept both dates; seconded. Motion carried.

Board Executive Beise stated the board would consider in-person meetings if needed. The committee agreed to remain virtual.

**Committee Chair Report. (No report)**

**Administrator's Report. (No report)**

**There being no other business, the meeting was adjourned at 3:01 p.m.**